PolicyBee
*Taking care of business*

# Refer a friend

## Terms and conditions

Thanks for spreading the word about PolicyBee. These Ts & Cs explain how our referral scheme 'Refer a Friend' works. Please take a moment to read them. Get in touch if there's anything you're unsure about – our contact details are here:

www.policybee.co.uk/contact

Refer a Friend is for PolicyBee customers only. Of course, you don't have to be a customer to tell people about us, but we can't pay you money if you're not. Sorry about that.

Refer a Friend can't be used with any other discount or offer.

### Referring us

- You can refer any UK based person, business or organisation to us, but you can only refer them once. And we'll only pay you once per referral.
- If you have another business that is not currently insured through us, you can refer that business as a new customer.
- Only one referral is allowed between two companies. So, if you refer a company to us, they can't return the favour and refer you.
- If multiple people refer a company to us, we'll only pay the most recent referrer.
- You're welcome to link to us on your website or social media channels to show who you're insured with, but you can't produce any content about us that's clearly promotional. It's ok to include your Refer a Friend link, but there shouldn't be any expectation for people you refer to quote or buy.

### Payment

- We'll pay the introducer and referred £20 for each successful referral. A successful referral results in the sale of a professional insurance policy. This policy must still be active 30 days after its start date and for which we've had at least one payment. The introducer's policy has to be active at this point too.

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- Payment is by cheque, issued after the 30 day qualifying period. Please note depending on policy start dates, it can take up to 90 days for the payment to reach you. Sorry, but we can't honour cheques more than six months old.
- If you're a limited company or an LLP, we'll issue your cheque to your business name. If you're a non-limited company, we'll write the cheque out to your personal name.

## Affiliates and partners

- If you're a member of a company or organisation affiliated to or partnered with us, and you refer other members of that same company or organisation to us, we can't pay you for those referrals. But referring people or businesses not already affiliated with or partnered with us is fine.

## Insurers rights

- We and the insurer reserve the right to cancel the referred party's policy at any time. You won't be paid for a referral if it's cancelled within the 30 day qualifying period.
- All referrals are subject to insurers' underwriting criteria and acceptance. A quote doesn't constitute acceptance

## Other important info

- We reserve the right to withdraw Refer a Friend and its benefits at any time without notice. We'll do our best to let you know if that's likely to happen.
- We reserve the right to update these terms and conditions at any time